

DT11 Forum AGM minutes

Date: 28th April 2009

Venue: Cedar Hall, Charlton Marshall

Apologies: Hilary Ritchie, Nessa Hickish, Dave Astin, Simon Everett, Joe Hickish, Rev Michael Hughes, Graham Rains, Steve Richardson, Jennie Reid, Jill Bryant, Chris Whitfeld, Damien Holden.

Attending: Steve Adamson, Bob Brannigan, Bob Kempson, Peter Slocombe, Peter Webb, Helen Reed, Malcolm Russell, June Russell, Keith Yarwood, Doc Addison, Carrie Lewis, Benita Denny, Brian Anderson, Mike Jones, Scott Norman, Nigel Thompson, Bev Hepting, Mike Wills, Andrew Pemberton, Barrie Cooper, Susan Bennett.

Resignation:

Guests:

In Attendance: Jo Rose CDW, Pauline Figg Admin

Agenda item	Discussion points	Action
2. Minutes from AGM held at Woodhouse Pavilion Gardens, Tuesday 8 th April 2008	None	
3. Matters arising, not dealt with elsewhere on the agenda	None	
4. Chairman's Annual Review	A copy of the Chairman's report was circulated in advance of the AGM. It details achievements over the last twelve months. During this time the partnership has grown up and developed into an effective forum.	
5. Financial Statement	Balance at bank as at 31st March 2009 £6451.30. A statement of accounts	

	<p>was given to all guests.</p> <p>Questions:</p> <p>Peter Webb - What do the accounts cover?</p> <p>Peter Slocombe - How much it costs to run the office for a year?</p> <p>Malcolm Russell - Where does income come from?</p> <p>Bob Kempson explained the statement of accounts is made up of the running costs of the operation including admin and repairs. The report is a summary of the DT11 bank account. Salaries are not included on this statement, payment of staff such as Jo Rose and Pauline Figg comes through Dorset Community Action. Dorset Community Action is an independent charity. DT11 Partnership staff funding is provided from Dorset Community Action, Dorset County Council, North Dorset District Council and Signpost Housing.</p> <p>A £20,000 grant was gained by the Partnership from the Market and Coastal Towns Initiative which was used to research, produce and publish the community strategic plan and also used for setting up the office and paying for all the materials used for this process. The £6,451.30 remaining in the account is allocated to the printing of the strategic plan and for communications strategy. Jo Rose explained the first 18 months to 2 years the grant from Market and Coastal Town Initiative enabled us to carry the costs of setting up the office. However, this coming year will hopefully be supported by a grant which has been submitted to the District council, we are awaiting an outcome as regards to this.</p> <p>Funds for local projects need to be funded from other sources.</p> <p>Malcolm Russell - Are the water rates metered or commercial?</p> <p>Bob Kempson explained the water rates are commercial. It was agreed that we would look into changing to metered rates.</p> <p>Brian Anderson - Thinks that costs are too high for rates, telephone, water rates and electricity.</p>	<p>Treasurer, Peter Slocombe</p>
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	The accounts were accepted/proposed by Keith Yarwood and seconded by Brian Anderson.	
7. Election of Officers	<p>Steve Adamson is retiring as Chairman at this AGM. Steve served us very well for 3 and a half years. The Forum thanked Steve for everything he has done for the partnership.</p> <p>Carrie Lewis is retiring as Vice Chair at the AGM.</p> <p>Bob Kempson is retiring as Treasurer at the AGM.</p> <p>New candidates required for all three posts.</p> <p>Bob Brannigan - Was nominated as Chairman by Steve Adamson and seconded by Dave Aitchison - Duly elected (1 abstention)</p> <p>Scott Norman - Nominated as Vice Chairman by Keith Yarwood and seconded by Bob Brannigan - Duly elected (1 abstention)</p> <p>Peter Slocombe - Nominated as treasurer by Steve Adamson and seconded by Dave Aitchison - Duly elected (1 abstention)</p>	
8. Priorities 2009-10	<p>Bob Brannigan made an acceptance address in which he put forward a set of priorities for draft the forthcoming year.</p> <p>Chair - Development of the Forum strategy. Establish the Limited company and ensure that the Forum and company comply with necessary regulations.</p> <p>Vice chair - To develop communications strategy, newsletter and website and ensure democracy. Identify groups that might be left out of the process and ensure inclusive approval.</p> <p>Treasurer - Produce a budget forecast. Ensure complete transparency in the accounts.</p> <p>Bob Brannon thanked Jo Rose for all her hard work over the past year. Jo Rose would like to thank Pauline Figg for her support in establishing</p>	

	the office and hard work.	
9. Thanks and close	<p>Bob Brannigan - Big thank you to Steve, Carrie and Bob for all their hard work and achievement over the past year. Steve rose to the challenges of the DT11. Steve has constructed a "road" where no "road" had existed. Bob Brannigan said his role would be to build on what Steve has achieved.</p> <p>Thanks to everyone for attending.</p> <p>Jo Rose would like to say a special thank you to all the volunteers who have helped in various ways over the past 12 months.</p>	
10. Date of next meeting	Wednesday 17 th June 2009 at Milborne St Andrew Village Hall	